

**Lake St. Charles Community Development District
Board of Supervisors' General Meeting Agenda**

7:00 p.m., March 1, 2022

Lake St. Charles Clubhouse, 6801 Colonial Lake Dr., Riverview, Florida 33578

Board of Supervisors

Robb Fannin, Chair, 785-5423

Dave Nelson, Vice Chair, 293-7979

Sabrina Peacock, Secretary/Treasurer 951-8327

Virginia Gianakos, Supervisor, 293-4728

Marlon K. Brownlee, Supervisor, 813-485-5685

LSC CDD Staff

Adriana Urbina, District Manager,
741-9768

Mark Cooper, Property Manager, 990-7555

Luis Martinez, Facilities Monitor, 990-7250

<i>Time</i>	<i>Item</i>
7:00 – 7:05	<ol style="list-style-type: none"> 1. CALL TO ORDER 2. PLEDGE OF ALLEGIANCE 3. INVOCATION (CHAIR FANNIN) 4. ACKNOWLEDGMENT OF SUPERVISORS AND STAFF PRESENT 5. INTRODUCTION OF HOMEOWNERS, RESIDENTS AND PUBLIC AND IDENTIFICATION OF PARTIES WISHING TO MAKE PUBLIC COMMENTS
7:05 – 7:15	6. PUBLIC COMMENTS (UP TO 3 MINUTES PER SPEAKER, 10 MINUTES DESIGNATED)
	1. Homeowners Requesting to Speak (Please State Name Prior to Remarks)
7:15 – 7:20	7. CONSENT AGENDA (5 Minutes)
	<ol style="list-style-type: none"> 1. Approval of additions to the agenda and removal of additional consent agenda items with questions as requested by board members. 2. Approval of Consent Item Agenda <ol style="list-style-type: none"> a. February 1, 2022 Meeting Minutes b. Committee Meeting Minutes for February 2022 <ol style="list-style-type: none"> i. Treasurer's Review Committee ii. Security and Grounds Committee iii. Management Committee iv. Strategic Committee c. January 2022 Financial Statements d. February 2022 Property Manager Report e. February 2022 Facilities Monitor Report (Separate from packet)

7:20-8:30	8. COMMITTEE REPORTS (70 Minutes)
	<p>1. Treasurer's Review Committee – Treasurer Peacock</p> <p>a. The Treasurer's Review Committee recommends a Motion to transfer \$35,000 from the District's Operational Account into the District's Reserve Account.</p> <p>b. The Treasurer's Review Committee recommends a Motion to approve the purchase of a replacement bench from Miller Recreation in the amount of \$1,069. Amount to be funded from Park Facility Maintenance line.</p> <p>2. Grounds/Security Committee – Committee Chair Nelson</p> <p>a. The Grounds/Security Committee recommends a Motion to approve removal of trees for the phase 1 trail project in the amount of \$2,800.</p> <p>b. The Grounds/Security Committee recommends a Motion to approve the purchase of astronomical time clocks for the 3 lake aeration compressor stations in the amount of \$3,850 from Brandon Electric. To be funded from CIP.</p> <p>c. The Grounds/Security Committee recommends a Motion to approve the purchase astronomical time clocks for the two lake fountains and lights in the amount of \$4,910 from Brandon Electric. To be funded from CIP.</p> <p>3. Management Committee – Committee Chair Fannin</p> <p>a. The Management Committee recommends a Motion to increase Facility Monitor's hourly wage to \$22 an hour, budget will be amended to reflect this change.</p> <p>4. Strategic Planning Committee – Committee Chair Brownlee</p>
8:30- 8:40	11. MATTERS RELATING TO CDD ADMINISTRATION: CHAIR (10 Minutes)
	GENERAL REMARKS – Chair of The Board of Supervisors
8:40-8:50	12. PROPERTY MANAGER (10 Minutes)
	<p>Items for Consideration by Property Manager - Mark Cooper</p> <p>1. Property Management Report</p> <p>2. Presentation of quotes for upcoming projects.</p>
8:50–8:55	13. DISTRICT MANAGER (5 Minutes)
	<p>Items for Consideration by District Manager – Adriana Urbina</p> <p>1. District Manager Report</p> <p>2. Presentation of assessment increase timeline.</p>
8:55 –9:05	14. REMAINING CONSENT ITEMS REMOVED FOR DISCUSSION (10 Minutes)
9:05	ADJOURN

